



HILLINGDON
LONDON

Minutes

ANNUAL COUNCIL

12 May 2011

Meeting held at Council Chamber - Civic Centre, High Street, Uxbridge UB8 1UW

Councillor David Yarrow (Mayor in the Chair – agenda items 1 to 3)
Councillor Mary O'Connor (Deputy Mayor – agenda items 1 to 3)

Councillor Mary O'Connor (Mayor in the Chair – agenda items 4 to 13)
Councillor Michael Markham (Deputy Mayor – agenda items 4 to 13)

	<p>MEMBERS PRESENT:</p> <p>Councillors: David Allam Janet Duncan Eddie Lavery Lynne Allen Beulah East Anita MacDonald Bruce Baker Neil Fyfe John Major Richard Barnes Janet Gardner Michael Markham Josephine Barrett Sid Garg Carol Melvin David Benson Roshan Ghei Douglas Mills Jonathan Bianco Dominic Gilham Richard Mills Lindsay Bliss Raymond Graham John Morgan Sukhpa Brar Paul Harmsworth Susan O'Brien Wayne Bridges Shirley Harper-O'Neill David Payne Mike Bull John Hensley Ray Puddifoot Keith Burrows Henry Higgins Andrew Retter Paul Buttivant Patricia Jackson John Riley George Cooper Phoday Jarjussey David Routledge Judith Cooper Sandra Jenkins Robin Sansarpuri Philip Corthorne Alan Kauffman Scott Seaman-Digby Brian Crowe Judy Kelly David Simmonds Peter Curling Peter Kemp Brian Stead Catherine Dann Mo Khursheed Michael White Jazz Dhillon Kuldeep Lakhmana</p>
	<p>OFFICERS PRESENT: Hugh Dunnachie, Fran Beasley, Jean Palmer, Linda Sanders, Raj Alagh, Lloyd White, Morgan Einon and Nikki Stubbs</p>
	<p>PRAYERS</p> <p>Prayers were said by Reverend Adrian Guthrie.</p>
	<p>ONE MINUTE SILENCE</p> <p>It was with sadness that the Mayor advised that Group Captain Tom Barrett, Station Commander at RAF Northolt, had recently died in an accident. All present stood for a minute's silence in his memory.</p>
1.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence were received from Councillors Barker, Lewis, Nelson and</p>

	Sandhu.
2.	<p>DECLARATIONS OF INTEREST (<i>Agenda Item 2</i>)</p> <p>Councillor G Cooper declared a personal interest in Agenda Item 11 – Policy Overview and Scrutiny Committee Annual Report, as he was a trustee of Groundwork Thames Valley, and remained in the room during the consideration thereof.</p>
3.	<p>ELECTION OF MAYOR 2011/2012 (<i>Agenda Item 3</i>)</p> <p>The Mayor thanked the Council for the opportunity that he had been afforded over the last 12 months. He and the Mayoress had personally attended 560 of the 718 mayoral events conducted during the year and had travelled 12,605 miles in the Mayoral car.</p> <p>During his term of office, the Mayor had attended a number of military engagements to celebrate the 70th anniversary of the Battle of Britain. One such event was the sunset ceremony at RAF Northolt where the RAF band played and two planes (a Hurricane and a Spitfire) flew overhead. The Mayor noted that the pilot that had flown this Spitfire in the Second World War had also attended the ceremony.</p> <p>Another highlight of the Mayor's year in office was his visit to Mansion House for the Lord Mayor's Show. On arrival, the Mayor's car had to be escorted the wrong way down Fleet Street by a police outrider.</p> <p>The Mayor thanked everyone that had been involved in fundraising for his charities, which had raised £55,000. Hillingdon Autistic Care and Support would receive £26,000 and Hillingdon Food Bank would receive £29,000 (part of this was in the form of food donations).</p> <p>The Mayor also thanked Council officers and the Mayoress, Mrs Rita Kilroy, for their support. He concluded by stating that his time as Mayor had been an honour and a privilege.</p> <p>Nominations were invited for a Mayor to hold office for the 2011/2012 municipal year. Councillor O'Connor was nominated by Councillor Retter and seconded by Councillor Simmonds. Councillors Barnes, Benson, Corthorne, Fyfe and Gilham spoke in support. There were no further nominations.</p> <p>RESOLVED: That Councillor O'Connor be elected as Mayor for the municipal year 2011/2012.</p>
	<p>ADJOURNMENT FOR THE ROBING OF THE NEW MAYOR</p> <p><i>The Council adjourned for robing of the new Mayor at 8.12pm and reconvened at 8.26pm.</i></p>
4.	<p>ACCEPTANCE OF OFFICE BY THE MAYOR (<i>Agenda Item 4</i>)</p> <p>The newly elected Mayor signed the declaration of acceptance of office.</p>
5.	<p>APPOINTMENT OF DEPUTY MAYOR (<i>Agenda Item 5</i>)</p> <p>The Mayor informed the Council that she had appointed Councillor Markham as</p>

Deputy Mayor and that her Escorts for the forthcoming year would be Miss Elizabeth (Lily) Meares, Mr Paul O'Connor and Mr Tim McCarthy.

RESOLVED: That the Deputy Mayor and the Mayor's Escorts for the year be noted.

6. **NEW MAYOR'S ANNOUNCEMENTS** (*Agenda Item 6*)

The Mayor thanked the Council for the honour of being appointed as Mayor and advised Members that her charities for the year would be in relation to mental health. Her charities would be MIND, Riverside (Acute Unit), Woodlands (Alzheimer's and Dementia Unit) and CAMHS (Child and Adolescent Mental Health Services).

7. **VOTE OF THANKS TO OUTGOING MAYOR** (*Agenda Item 7*)

Councillor Puddifoot moved a vote of thanks to the retired Mayor, Councillor Yarrow and his Mayoress, Mrs Rita Kilroy. This was seconded by Councillor Simmonds. Councillors Barnes, Khursheed, Harper-O'Neill and Retter spoke in support.

The Mayor (Councillor O'Connor) presented the Past Mayor's badge to Councillor Yarrow and Past Mayoress' badge to Mrs Rita Kilroy.

RESOLVED: That the vote of thanks to the Outgoing Mayor, Councillor Yarrow, be agreed.

8. **LEADER'S APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL AND CABINET** (*Agenda Item 8*)

Councillor Puddifoot advised Members that the Deputy Leader and Cabinet positions would be filled as follows:

Position/Portfolio	Councillor
Deputy Leader and Education and Children's Services	David Simmonds
Co-ordination and Central Services	Scott Seaman-Digby
Culture, Sport and Leisure	Henry Higgins
Finance, Property and Business Services	Jonathan Bianco
Improvement, Partnerships and Community Safety	Douglas Mills
Planning, Transportation and Recycling	Keith Burrows
Social Services, Health and Housing	Philip Corthorne
Cabinet Assistant to the Leader of the Council	Allan Kauffman

9. **SCHEME OF MEMBERS' ALLOWANCES 2011/2012** (*Agenda Item 9*)

Councillor G Cooper moved the recommendation as set out on the Order of Business. This was seconded by Councillor Puddifoot, put to the vote and agreed.

RESOLVED: That the current Member' Allowances Scheme be amended as

	indicated in the report with effect from 12 May 2011.
10.	<p>COMMITTEE ALLOCATIONS AND MEMBERSHIP 2011/2012 (<i>Agenda Item 10</i>)</p> <p>Councillor Puddifoot moved that Part 2, Article 8 of the Constitution be amended to remove the restriction on any Member serving more than four consecutive years on the Audit Committee. This was seconded by Councillor Simmonds.</p> <p>Councillor G Cooper moved that the proposals on memberships, as set out on the lilac coloured sheets, with the amendment to the Constitution made by Councillor Puddifoot, be agreed. This was seconded by Councillor White.</p> <p>Councillor Harmsworth advised that Mr John Thomas, UNISON representative on the Pensions Committee had recently passed away. On being put to the vote, the amended motion was agreed.</p> <p>RESOLVED: That:</p> <ol style="list-style-type: none"> 1. Part 2, Article 8 of the Constitution be amended to remove the restriction on any Member serving more than four consecutive years on the Audit Committee; and 2. the Members be appointed to the Committees as set out in Appendix A of the minutes.
11.	<p>POLICY OVERVIEW AND SCRUTINY COMMITTEES ANNUAL REPORT (<i>Agenda Item 11</i>)</p> <p>The Council received a report of the work covered by the Policy Overview and Scrutiny Committees in 2010/11. It was commended by Councillor J Cooper and seconded by Councillor Dann.</p> <p>RESOLVED: That the Policy Overview and Scrutiny Annual Report 2010/2011 be endorsed.</p>
12.	<p>LICENSING OF SEX ENTERTAINMENT VENUES (<i>Agenda Item 12</i>)</p> <p>It was noted that an additional recommendation had been included on the Order of Business to delegate authority to the Head of Democratic Services, in consultation with the Leader of the Council, to update the Terms of Reference of the Licensing Committee. Councillor Bianco moved and Councillor Retter seconded the recommendations. Following debate (Councillor Allen), the motion was put to the vote and agreed.</p> <p>RESOLVED: That Council:</p> <ol style="list-style-type: none"> 1. Adopts Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982; 2. Approves the draft Sex Establishment Licensing Policy (Appendix 1 of the report); 3. Agrees that the terms of reference of the Licensing Committee be extended to include the Local Government (Miscellaneous Provisions) Act 1982; 4. Agrees the table of delegations as set out in Appendix 2 of the report; 5. Notes the proposed timetable for implementation (Appendix 3 of the report); and 6. Agrees to delegate authority to the Head of Democratic Services, in

consultation with the Leader of the Council, to update the Terms of Reference of the Licensing Committee in respect of the operation of the Committee and its Sub-Committees and the new powers in respect of Sex Establishment Venue Licences under the Local Government (Miscellaneous Provisions) Act 1982.

13. **STATEMENT BY THE LEADER OF THE COUNCIL** (*Agenda Item 13*)

When the Leader delivered his Statement in 2009/2010, a new administration had just started and he had outlined what the Council aimed to achieve in the next four years under four themes: our people; our natural environment; our built environment; and financial management.

In his closing remarks, the Leader had stated that the effects of the economic recession would bring problems for the people of the United Kingdom over the years ahead. He had advised that the Council would need to protect service delivery at a level that residents would support and expect.

The period following the last Council AGM had seen the national economic position worsen and a reduction in Government funding for local authorities. Many councils had struggled with this reduction in funding and it had resulted in them making massive staff redundancies and closing facilities. However, this Council had put procedures in place to deal with the problem more effectively than the vast majority of local authorities. The Leader believed that Hillingdon was the only council that was not closing libraries, but instead was rebuilding or refurbishing them all and increasing their opening hours.

Furthermore, the Leader advised that the Council had not closed any children's centres, dining centres for the elderly or leisure facilities. As well as continuing the same level of road sweeping and the weekly refuse and recycling services, additional investment had been put into initiatives in relation to the care of the elderly and road management. Council Tax had also been frozen for the third year running and parking fees had been frozen for residents.

The Council had continued to obtain high levels of residents' satisfaction for Council services and had received a steady stream of letters praising its services and staff. The Council had also received dozens of awards again this year for its services and facilities. Most recently, the Council had been awarded the prestigious Community Benefit award from the Royal Institute of Chartered Surveyors for the Botwell Green Sports and Leisure Complex. The Leader believed that this was a clear example of the Council putting the needs of its residents first.

Although the Members were the drivers of policy, it was noted that delivery was the responsibility of the staff. The Leader thanked the staff for the part that they had played in the success of the Council during what was deemed to be an uncertain time for local authority staff across the country. He went on to note that the Council had been successful in protecting front line services, with Hillingdon redundancies being one of the lowest in London.

The Leader stated that, at the senior level, the management team was the best that he had worked with over the past eleven years and expressed his gratitude to them for their hard work.

The Leader expressed his personal appreciation for the work that Councillor

	<p>Khursheed had done for the Council as Leader of the Opposition. He acknowledged that this had not been the easiest of years personally for Councillor Khursheed and that his professional approach and honesty were an asset to his Group and to the Council.</p> <p>Although there would be challenges ahead, the Leader was confident that the Council's policy of putting the needs and aspirations of its residents first, combined with a sound managerial and financial approach, would see Hillingdon through any challenge. He was proud of the people and the environment that made up the borough of Hillingdon and was proud that the Council had protected its residents and services so well.</p>
	<p>APPENDIX 1 - COMMITTEE ALLOCATIONS AND MEMBERSHIP 2011/2012</p>
	<p>The meeting, which commenced at 7.30 pm, closed at 9.04 pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Lloyd White, Head of Democratic Services on 01895 556743. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

COMMITTEE MEMBERSHIP 2011/2012

ORDINARY COMMITTEES**EXECUTIVE SCRUTINY COMMITTEE 6(4-2)**

CONSERVATIVE	LABOUR
Lavery (Chairman)	Khursheed (lead)
Riley (Vice-Chairman)	Harmsworth
Crowe	
Stead	

Other Voting Members on Education issues only

Parent Governor (3)	3 vacancies
Church of England Diocesan Representative	vacancy
Roman Catholic Diocesan representative	Anthony Little

EXTERNAL SERVICES SCRUTINY COMMITTEE 8(6-2)

CONSERVATIVE	LABOUR
White (Chairman)	Jarjussey (lead)
Baker (Vice-Chairman)	Major
Barrett	
Gilham	
Kemp	
R. Mills	

EDUCATION & CHILDREN'S SERVICES POLICY OVERVIEW COMMITTEE 8(6-2)

CONSERVATIVE	LABOUR
Dann (Chairman)	Bliss
J. Cooper (Vice-Chairman)	Curling (lead)
Benson	
Hensley	
O'Brien	
Riley	

Other Voting Members

Parent Governor (3)	3 vacancies
Church of England Diocesan Representative	Vacancy
Roman Catholic Diocesan representative	Anthony Little

RESIDENTS' AND ENVIRONMENT SERVICES POLICY OVERVIEW COMMITTEE 8 (6-2)

CONSERVATIVE	LABOUR
Markham (Chairman)	Dhillon (lead)
O'Brien (Vice-Chairman)	Nelson
Harper-O'Neill	
Kelly	
Payne	
Yarrow	

COMMITTEE MEMBERSHIP 2011/2012

CORPORATE SERVICES AND PARTNERSHIPS POLICY OVERVIEW COMMITTEE 8(6-2)

CONSERVATIVE	LABOUR
Lewis (Chairman)	East (lead)
White (Vice-Chairman)	Sansarpuri
Fyfe	
Graham	
Harper-O'Neill	
R. Mills	

SOCIAL SERVICES, HEALTH AND HOUSING POLICY OVERVIEW COMMITTEE 8(6-2)

CONSERVATIVE	LABOUR
J. Cooper (Chairman)	Major (lead)
Kemp (Vice-Chairman)	Lakhmana
Benson	
Brar	
Bridges	
Jackson	

SUBSTITUTES FOR SCRUTINY AND POLICY OVERVIEW COMMITTEES ARE ALL COUNCILLORS EXCEPT THOSE IN THE CABINET, GROUP LEADERS AND CHIEF WHIPS.

CENTRAL & SOUTH PLANNING COMMITTEE 8 (6-2)

CONSERVATIVE	LABOUR
Hensley (Chairman)	Duncan (lead)
J. Cooper (Vice-Chairman)	Sansarpuri
Bridges	
Buttivant	
Gilham	
Stead	

NORTH PLANNING COMMITTEE 8 (6-2)

CONSERVATIVE	LABOUR
Lavery (Chairman)	Allam (lead)
Kauffman (Vice-Chairman)	Dhillon
Markham	
Melvin	
Morgan	
Payne	

SUBSTITUTE MEMBERS OF PLANNING COMMITTEES

CONSERVATIVE		LABOUR	
Baker	Jackson	Allam	Harmsworth
Barker	R. Mills	Allen	Khursheed
Barrett	White	Bliss	Lakhmana
Benson		Curling	MacDonald
Brar		Dhillon	Major
G. Cooper		Duncan	Nelson
Graham		East	Sandhu
Fyfe		Ghei	Sansarpuri

IN ADDITION ALL PLANNING COMMITTEE MEMBERS TO BE SUBSTITUTES FOR EACH OTHER'S COMMITTEE.

COMMITTEE MEMBERSHIP 2011/2012

PENSIONS COMMITTEE 6 (4-2)

CONSERVATIVE	LABOUR
Corthorne (Chairman)	Harmsworth (lead)
Markham (Vice-Chairman)	Duncan
Lewis	
Simmonds	
Substitutes	Substitutes
Barrett	Curling
Fyfe	East
Kemp	
Graham	

Advisory Members

UNISON	Vacancy
Active Members	John Holroyd Andrew Scott

APPOINTMENTS COMMITTEE 6 (4-2)

CONSERVATIVE	LABOUR
Puddifoot (Chairman)	Khursheed (lead)
Simmonds (Vice-Chairman)	Harmsworth
Jenkins	
D. Mills	
Substitutes	Substitutes
Bianco	Allam
Burrows	Allen
J. Cooper	Curling
Corthorne	Dhillon
Higgins	Duncan
Lavery	East
Seaman-Digby	Major

REGISTRATION & APPEALS COMMITTEE 6 (4-2)

CONSERVATIVE	LABOUR
G. Cooper (Chairman)	Allen (lead)
Hensley (Vice-Chairman)	Bliss
Lewis	
R. Mills	
Substitutes	Substitutes
Barrett	Lavery
Bianco	Markham
Burrows	D. Mills
Corthorne	Payne
Dann	Puddifoot
Higgins	Seaman-Digby
Jenkins	Simmonds
Kemp	Stead

SUBSTITUTES ON THIS COMMITTEE MAY COMPRISE CABINET MEMBERS FOR THE PURPOSES OF BEING MEMBERS OR SUBSTITUTE MEMBERS OF THE THREE SUB-COMMITTEES, BUT NO CABINET MEMBERS SHOULD SIT AS MEMBERS OF THE MAIN REGISTRATION AND APPEALS COMMITTEE

COMMITTEE MEMBERSHIP 2011/2012

OTHER COMMITTEES / PANELS

STANDARDS COMMITTEE 8 (6-2)

CONSERVATIVE	LABOUR
Riley (lead)	Khursheed (lead)
Barrett	Harmsworth
Corthorne	
Hensley	
Lewis	
Markham	
Substitutes	
Dann	Substitutes
Graham	Allen
Gilham	Curling
Harper-O'Neill	Duncan
Kelly	
Kemp	

Independent Members (3)

Mr Allan Edwards (Chairman)
Mr Malcolm Ellis (Vice-Chairman)
Mr James Keys

AUDIT COMMITTEE 4(3-1)

CONSERVATIVE	LABOUR
G. Cooper (lead)	Harmsworth (lead)
Graham	
Lewis	
Substitutes	Substitutes
Crowe	Jarjussey
Hensley	
R. Mills	

Independent Member (1)

Mr John Morley (Chairman)

LICENSING COMMITTEE 10 (8-2)

CONSERVATIVE	LABOUR
Retter (Chairman)	Allen (lead)
Barrett (Vice-Chairman)	Gardner
Baker	
Bull	
Kelly	
Kemp	
Melvin	
Stead	

N.B. NO SUBSTITUTES ALLOWED FOR LICENSING COMMITTEE

COMMITTEE MEMBERSHIP 2011/2012

HILLINGDON DOMESTIC VIOLENCE ACTION FORUM 3 (2-1)

CONSERVATIVE	LABOUR
Dann (Vice-Chairman)	Gardner (Chairman)
Hensley	
Substitutes	Substitutes
Melvin	Curling

SUB-COMMITTEE MEMBERSHIP TO BE AGREED BY THE PARENT COMMITTEE IMMEDIATELY FOLLOWING THE END OF THE ANNUAL GENERAL MEETING

APPOINTMENTS SUB-COMMITTEE 4 (3-1)

CONSERVATIVE	LABOUR
D. Mills	Khursheed (lead)
Puddifoot	
Simmonds	
Substitutes	Substitutes
Bianco	Allam
Burrows	Curling
Corthorne	Dhillon
Higgins	Duncan
Jenkins	East
Seaman-Digby	Jarjussey
	Major

INVESTIGATING AND DISCIPLINARY SUB-COMMITTEE (SENIOR OFFICER) 4 (3-1)

CONSERVATIVE	LABOUR
D. Mills	Khursheed (lead)
Puddifoot	
Simmonds	
Substitutes	Substitutes
Bianco	Allen
Burrows	Curling
Corthorne	Duncan
Higgins	Harmsworth
Jenkins	Major
Seaman-Digby	

APPEALS SUB-COMMITTEE (SENIOR OFFICER) 4 (3-1)

CONSERVATIVE	LABOUR
To be appointed as required.	Khursheed (lead)
Substitutes	Substitutes
	Appoint as required

GRIEVANCE SUB-COMMITTEE (SENIOR OFFICER) 4 (3-1)

CONSERVATIVE	LABOUR
To be appointed as required.	Khursheed (lead)
Substitutes	Substitutes
	Appoint as required

COMMITTEE MEMBERSHIP 2011/2012

PENSIONS COMMITTEE INVESTMENT STRATEGY SUB-COMMITTEE 3 (2-1)

CONSERVATIVE	LABOUR
Corthorne (Chairman)	Harmsworth (lead)
Markham	

LICENSING SUB-COMMITTEE (NORTH) 5 (4-1)

CONSERVATIVE	LABOUR
Retter (Chairman)	Allen (lead)
Baker	
Kelly	
Melvin	

LICENSING SUB-COMMITTEE (SOUTH) 5 (4-1)

CONSERVATIVE	LABOUR
Barrett (Chairman)	Gardner (lead)
Bull	
Kemp	
Stead	

ALL MEMBERS OF SUB-COMMITTEES MUST ALSO BE MEMBERS OF THE LICENSING COMMITTEE. SUBSTITUTES FOR LICENSING SUB-COMMITTEES - ANY MEMBER OF THE LICENSING COMMITTEE

STANDARDS COMMITTEE ASSESSMENT SUB-COMMITTEE 3 (2-1)

CONSERVATIVE	LABOUR
Barrett	Duncan
Hensley	

Independent Member (1)

Mr Malcolm Ellis (Chairman)

STANDARDS COMMITTEE REVIEW SUB-COMMITTEE 3 (2-1)

CONSERVATIVE	LABOUR
Riley	Harmsworth
Markham	

Independent Member (1)

Mr James Keys (Chairman)

STANDARDS COMMITTEE HEARINGS SUB-COMMITTEE 3 (2-1)

CONSERVATIVE	LABOUR
Corthorne	Khursheed
Lewis	

Independent Member (1)

Mr Allan Edwards (Chairman)